PUBLIC INFORMATION QUALITY AND SECURITY POLICY (IMS Policy)

PIS - Business Information Systems d.o.o. has recognized the need to pay special attention to the high quality and reliability of its services with maximum information security in its business processes related to digitization, microfilming, physical archiving and transport of paper documents, as in the future.

Therefore, we have established, apply, maintain and constantly improve the quality management system in accordance with the requirements of the ISO 9001 standard and the information security management system in accordance with the requirements of the ISO / IEC 27001 standard.

The information security management system includes all employees and all external persons who are involved in our processes and who are present at our locations.

Management of PIS - Business Information Systems d.o.o. is dedicated to:

- *prevention of information security breaches;*
- *continuous improvement of IMS performance and IMS management system;*
- *full compliance with the relevant legal and other requirements related to the assessed risks.*

The vision of the company PIS - Business Information Systems d.o.o. is to win leading positions in the domestic market and in the region, with the full trust and satisfaction of its customers and without incidents and violations of information security.

The strategy for realizing our vision is based on the following principles:

- *recognizing an integrated management system among our highest priorities;*
- *establishing and maintaining communication and constructive relationships with internal and external stakeholders;*
- *identification of all resources and assessment of risks and opportunities associated with our activities and services;*
- *identification of legal and other requirements that we have agreed to, which relate to our services and information security risks;*
- *ensuring commitment to complete information security and customer satisfaction and meeting their needs and expectations;*
- *establishing a process for achieving the goals of quality and security of information;*

- *providing adequate and sufficient resources, including training, to comply with the relevant legal and other requirements with which we have agreed and to achieve the set objectives;*
- *evaluating performance against policy, our goals and striving for improvement whenever possible;*

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- *establishing a management process to verify and review the integrated management system and to identify opportunities to improve the system and the resulting performance;*

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- *encouraging contractors and external suppliers to establish an integrated management system.*

With their professionalism and commitment, all employees of the company PIS - Poslovni Informacioni Sistemi d.o.o. give their contribution to the realization of the expressed vision.

U Beogradu,   *Generalni menadžer,*

06.05.2016.   *Andreja Draganović*