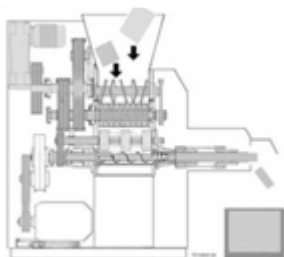


DOCUMENTATION SHREDDING

SECURITY DESTROYING – SHREDDING OF CONFIDENTIAL DOCUMENTS paper, credit cards, DVDs and other media

PIS Company in its program ARHIVIRAJ.COM provides services of security destroying (excretion) and recycling of all types of documents according to highest standards and procedures. Documentation shredding is performed in off-site PIS-ARHIVIRAJ.COM archive depot.



WE ARE SHREDDING:

- paper, registries, books
- credit cards
- CD/DVD
- other plastic media

HOW WE SHREDD:

- highest, level 4 of secured shredding at DIN/EU standard
- impossible reconstruction of shredded documents
- POETTINGER most modern shredder, Austrian product with integrated press for briquetting
- well-trained operators for safe work process
- work procedures according to ISO 27001 standard and data protection act
- Cross Cut knives made of high quality steel which cut paper longitudinally and transversely on very thin and short pieces



WHERE WE SHREDD:

- Off site – documentation shredding in PIS archive depot on physically and technically secured space in PIS archive depot (closed space, fenced, video surveillance, guard service...)
- free temporary archiving of unlimited volume of documentation in PIS archive depot
- preparation of documentation for shredding (extraction from registries, from folders, boxes and separation of registries which are for returning to client)
- entire process is recorded and can be delivered to client at the end of work

HOW WE KNOW THAT DATA IS SECURELY SHREDDED:

- client or authorized person can attend data shredding
- shredded documentation are pressed and briquetted
- after briquetting, shredded documentation is ready for take out to recycling
- complete reports and video records of shredding documentation process can be delivered to client

